## **College Credit Transfer Policy**

Applicants are evaluated on an individual basis. Prospective students are required to submit official transcripts of all completed postsecondary college course work with their application for review by the Admissions Committee. Applicants may be required to provide a course syllabus to determine equivalency for course transfer. A minimum grade of "C" (C-will not be accepted) must be achieved for consideration of transfer.

Transfer courses will not be accepted without an official transcript on file.

Prospective or enrolled students undertaking course work at other institutions during or after acceptance must verify and request approval for transferability and provide official transcript upon completion. Each enrolled student will receive an official transfer letter stating the courses approved for transfer.